



# LOGANVILLE CHRISTIAN ACADEMY

## Assistant Coach Job Description

At LCA our mission is to develop students academically, spiritually, and socially for God's call on their life. As a team member, we strive to support students in each of these areas no matter where we serve.

### Core Values:

- We follow Jesus.
- We build relationships.
- We never stop learning.
- We go the extra mile.
- We display integrity.

### **QUALIFICATIONS**

#### *Personal*

- Good all-around health
- Gracious, courteous, friendly, likeable
- Relational; strong communication skills
- A servant spirit that can work under authority without pride and self-interest getting in the way
- A spirit of diligence, promptness, and organization
- A good sense of humor
- Flexible

#### *Spiritual*

- Loves Jesus and is in pursuit of a deep relationship with Him daily
- Actively involved in a body of believers
- A shepherd spirit in caring for the welfare of those under his/her charge

#### *Professional-*

- College degree; preferred
- Previous coaching experience is desired
- Possesses the ability to conduct difficult/delicate conversations with parents & athletes when necessary
- Must serve as an appropriate role model for student-athletes through his/her instructions and actions

## **JOB DESCRIPTION**

An assistant coach is responsible to work with the Varsity Head Coach to:

- Assistance with the design and implementation of the athletic program for the assigned sport in accordance with the sport's governing rules and the policies set forth by Loganville Christian Academy.
- Maintain high visibility within the school and the community, developing a positive rapport with students, faculty, parents, and community.
- Upgrade his/her knowledge and skills through coaching clinics, observations consultation, etc...

## **REPORTS TO**

- The Varsity head coach and the Athletic Director.

## **RESPONSIBILITIES**

The major responsibilities of a LCA assistant coach are listed below as a guide for carrying out assigned duties. Additional responsibilities may be assigned by the Varsity Head Coach or the Athletic Director.

- Has an understanding and working knowledge of the rules and regulations of the sport according to any governing body that the sport may use
- Understands the proper administrative chain of command and refers all student/parent requests through the proper channels.
- Maintains discipline and works to increase morale and cooperation within LCA's athletic programs.
- Be present at all practices, games, and while traveling.
- Provide assistance, guidance and safeguards for each participant.
- Understand the policies concerning injuries, medical attention and emergencies.
- Instructs athletes on proper techniques, game strategies, sportsmanship, and the rules of the sport.
- Arrange for issuing and storing of equipment and submits to the head coach an annual inventory and current records concerning the same.
- Coach within the basic framework and philosophy of the Varsity Head Coach or Program Director has set forth.
- Assist the head coach with supervising athletes during practices, competitions, and travel.
- Attend all staff meetings and/or training meetings set by the Head Coach and the Athletic Department.